**Minutes of Shalbourne Parish Council Meeting**

**Held on Thursday 16th November 2023 at 7.30pm**

**Present:** Mike Lockhart (Chairman), Andy Dolan, Carole Fisher, Susan Jamieson, Nicola Hartman, Dianah Shaw

1. **Introduction**

The Chairman welcomed those present.

1. **Apologies**

Apologies for absence were received from Carolyn Bartholomew and Emma Verey.

1. **Declaration of Interest**

The Chairman declared an interest in point 12.2 of the agenda

1. **Formal Business**

None

1. **Minutes of the Last Meetings**

The minutes of the meetings held on 21st September were considered. It was proposed, seconded and agreed by the Council that the Chairman be authorised to sign them.

1. **Wiltshire Council Report**

Councillor Wheeler sent apologies for his absence so there was no report

1. **Wiltshire Police Report**

The Chairman noted that the latest police statistics were appended. There was no other police report.

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1. **Matters Arising**

Dealt with elsewhere.

1. **Road and Traffic Issues**
   1. **Oxenwood** The meeting was informed that it had been suggested at the last LHFIG meeting in October that a formal speed limit review of Oxenwood should be undertaken with Shalbourne PC contributing 20% of the cost i.e. £580. It was proposed, seconded and agreed that the PC make this contribution. The study should be available before the April meeting of the LHFIG
   2. **Carvers Hill** The meeting was informed that parish council members would meet with the winery representatives to discuss arrangements for the operating phase of the winery including recommendations for improvements to the Carvers Hill approach of the village.
2. **Village Green Plaque**

The plaque for the village green has been refurbished. The Chairman agreed to arrange a meeting on the green for the parish councillors to identify the most appropriate place to position the plaque and the plaque by the new oak commemorating the late queen.

1. **Committee Reports**

11.1  **Planning**

* 1. The meeting was informed that the application for 3 houses on the piece of land between the shop and Valentine House was still active. The Chairman reminded the meeting that Councillor Wheeler has called the application in so it will need to go to the area planning board for approval if it gets passed. He added that positive decisions can and do get overturned by the area planning board and that a strong turnout from the village does have an effect on the decision. It was noted that the Council had considered **PL/2023/08538;** PL/2023/08556; PL/2023/08608.
  2. **Rights of Way**

Mrs Hartman agreed to report the overgrown bridleway to mywilts

**11.3 Highways and Surface Water**.

It was observed that the Lynch has been drained.

The Parish Steward’s to do list was updated to include grip clearing. Attachment 1. It was noted that Wilts Council would not dig out the ditch on the Green. It was agreed to consider and budget for the Parish Council carrying out the work using a local contractor.

**11.4 Local Transport**

* + 1. It was noted that initial reports of the new On Demand Bus service were good.
  1. **Neighbourhood Watch**
     1. Nothing to report.
  2. **Education**
     1. The Chairman reminded the meeting that the discussion about the closing of the village school would be on going with no decision taken until next year.
  3. **Environmental Matters**
     1. Nothing to report.
  4. **Shalbourne Club.**
     1. It was noted that the Christmas tree would soon be erected on the village green. There will be carols on the green on 22nd December.

1. **Finance** 
   1. **It was proposed seconded and agreed that the Council should make the following payments:** 
      1. CPRE - £36.
      2. Christmas Tree - £150
      3. Churchyard Maintenance - £800
   2. It was note that, at its May meeting, the Council agreed that the Chairman should be reimbursed for the payments Re the Data Protection Act (£40) and for the website to Wix (£136.80) and that this payment should be made be e transfer. Owing to injury this had been impossible. It was proposed, seconded and agreed to authorise payment by cheque.
   3. The balances after the above, Attachment 2, were noted.
   4. The budget and precept request for 2024/25 were considered in principle. It was agreed to consider an unchanged precept. It was also agreed to include provision for a significant contribution to the Village Hall refurbishment and to examine the feasibility of repairing the Shalbourne to Ham footpath and to digging out the ditch on the Green.

1. **Correspondence and Any Other Business**

The Chairman informed the meeting that the next PC meeting on 11th January would include finalisation of the budget. Various schemes for village improvements were suggested at the meeting including those above and provision of a skip for a parish tidy up etc. The Chairman asked for further schemes and suggestions to be made at the next meeting so that the precept can be decided.

The meeting closed at 8.12pm. The next meeting will be held on Thursday 11th January 2024 at 7.30pm.

**ATTACHMENT 1**

**Parish Steward List**



**ATTACHMENT 2**

**Balances following Meeting.**

1. **Current Account**

Payment Receipt Balance

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Balance after meeting 21 September** |  |  | 22583.17 |
| 12-Oct-23 | Payment for playground insp | 123.6 |  | 22459.57 |
|  | **Balance after meeting of 12 Oct** |  |  | **22459.57** |
| 16-Nov-23 | CPRE | 36 |  | 22423.57 |
| 16-Nov-23 | Christmas Tree | 150 |  | 22273.57 |
| 16-Nov-23 | Churchyard | 900 |  | 21373.57 |
|  | **Balance after meeting 16 Nov** |  |  | **21373.57** |

1. **Deposit Account**

Payment Receipt Balance

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 31-Aug-23 | Interest |  | 3.1 | 2608.13 |
| 29-Sep-23 | Interest |  | 3 | 2611.13 |

1. **CIL Account**

Opening Balance - £5784.06

Swing for playground - £4286.72

Balance - £1497.34

NOTE: Must be used by 2026

1. **Commitments**

Speed Study Oxenwood - £580

NOTE: Funding for Connect and Village Hall activities now included in the budget

1. **Bank Balances**

Current Account at 5 Oct 2023 - £24259.97

Deposit Account at 5 Oct 2023 - £2611.13