**Minutes of Shalbourne Parish Council Meeting**

**Held on Thursday 12 January 2023 at 7.30pm**

**Present:** Mike Lockhart (Chairman), Carolyn Bartholomew, Carole Fisher, Nicola Hartman, Susan Jamieson, Bob Walker.

1. **Introduction**

The Chairman welcomed those present. The Council asked that its congratulations be passed to Polly Cox on the award to her of a BEM in the King’s New Year’s Honours’ List

1. **Apologies**

Apologies for absence were received from Emma Verey, Andy Dolan and Dianah Shaw

1. **Declaration of Interest**

None.

1. **Formal Business**

None

1. **Minutes of the Last Meetings**

The minutes of the meetings held on 24 November 2022 were considered. It was proposed, seconded and agreed by the Council that the Chairman be authorised to sign them.

1. **Wiltshire Council Report - Stuart Wheeler**

No report.

1. **Wiltshire Police Report**

No report. It seemed that there had been an increase in domestic burglaries in the area but there were no figures from Wiltshire Police.

1. **Matters Arising**
   1. E Banking. The Chairman requested that whoever had the form should fill it in and pass on to the next signatory.
   2. Electronic Speed Indicators. It was reported that this would be discussed at the next LHFIG meeting which Dianah Shaw was planning to attend. It was noted that there would be only one machine, but it could be moved between locations. Preliminary thoughts on locations were: Rivar Road northbound; before the school after the bend eastbound; before the bend at Shalbourne House westbound. This would be subject to finding suitable locations and discussions with the Area Road Engineer.
   3. Other matters dealt with elsewhere.
2. **Committee Reports**
   1. **Planning.** The Council considered:
      1. It was noted that the Council had not responded to **PL/2022/09440; PL/2022/09453.**
   2. **Rights of Way**
      1. Obstruction to bridleway at Manor Farm. It was agreed that there would be one further approach to the landowner after which the matter would be referred to Wilts Council.
   3. **Highways and Surface Water**.
      1. The issues log as set out in Attachment 1 was noted and agreed. POST MEETING NOTE: After the meeting it was reported that Wilts Council had instructed Parish Stewards to concentrate on temporary pothole repair with more permanent repairs being done in the summer.
   4. **Local Transport**
      1. It was noted that a ‘dial a bus’ scheme would be introduced in the spring. It was not yet clear if this would impact the village
   5. **Police Liaison and Neighbourhood Watch**
      1. Nothing to report
   6. **Education**
      1. The Ofstead report was awaited but was reported to be very good
   7. **Environmental Matters**
      1. Nothing to report
   8. **Shalbourne Club.**
      1. It was agreed that Council would be willing to consider grants to events celebrating the Coronation.
3. **Finance**
   1. It was proposed seconded and agreed to make the following payments:
      1. Hire of Hall - £60
      2. Grass Cutting - £1482
   2. The balances after the above, as set out in Attachment 2, were noted.
   3. The budget and associated precept for 2023/24
      1. It was noted that costs were increasing and that the Council would have to fund more itself. The Speed Indicators were a case in point where the whole of the costs of the hardware would be paid by the Council. It was noted that the costs of Parish Council elections would now be borne by the Council.
      2. It was proposed, seconded and agreed that:
         1. A Budget as set out in Attachment 3 should be adopted;
         2. A total precept of £10,000 should be requested. In a Band D house this would be an increase of £0.23.
   4. It was reported that our current contractor had indicated that he would continue next year at a slightly increased rate (exact figured reported to the meeting but withheld here on the basis of commercial confidentiality. This was seen as reasonable in current circumstances. It was proposed seconded and agreed that Last Landscaping should be awarded the contract for grass cutting the two greens in Shalbourne, the play area and the green in Oxenwood.
4. **Correspondence and Any Other Business**
   1. It was noted that the proposed date of the next meeting involved a clash for some. It was therefore agreed to move the date to Thursday 16 March.

The meeting closed at 8.15pm. The next meeting will be held on Thursday 16 March 2023.

**ATTACHMENT 1**



**ATTACHMENT 2**

**Balances after meeting**

1. **Current Account**

Payment Receipt Balance

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Balance after meeting of 24 Nov** |  |  | **18120.52** |
| 12-Jan-23 | Hall Hire | 60 |  | 18060.52 |
| 12-Jan-23 | Grass Cutting | 1482 |  | 16578.52 |
|  | **Balance after meeting of 12 Jan** |  |  | **16578.52** |

1. **Deposit Account**

Payment Receipt Balance

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 31-Oct-22 | Interest |  | 0.84 | 2586.09 |
| 30-Nov-22 | Interest |  | 1.49 | 2587.58 |

1. **CIL Account**

Opening Balance - £5784.06

Swing for playground - £4286.72

Balance - £1497.34

1. **Commitments**

Subsidy to Shalbourne Connect - £1090

Jubilee Tea Party - £125

1. **Bank Balances**

Current Account at 5 Dec 22 - £20120.30

Deposit Account at 4 Nov 22 - £ 2587.58

**ATTACHMENT 3**

**Agreed Budget 2023/24**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Agreed Budget 2022/23** | **Actual 2022/23 to Jan 23** | **Projected Out turn 2022/23** | **Budget for 2023/24** |
| Hall Hire | 250 | 175 | 250 | 250 |
| Telephone/Postage | 10 | 0 | 10 | 10 |
| Insurance | 400 | 237 | 237 | 400 |
| Speed limits, contributions to CATG | 600 | 0 | 600 | 3000 |
| Village events | 300 | 180 | 300 | 300 |
| Chairman's Expenses | 100 | 0 | 100 | 100 |
| Training | 100 | 0 | 100 | 100 |
| CPRE | 50 | 36 | 36 | 50 |
| WALC/NALC | 350 | 194 | 194 | 350 |
| Community First | 45 | 40 | 40 | 45 |
| Grass and tree cutting | 4000 | 2060 | 2500 | 3000 |
| Christmas Tree | 200 | 150 | 150 | 200 |
| Defib Shalb Conn | 2400 | 367 | 367 | 2400 |
| Play Area | 2500 | 98 | 100 | 2500 |
| Village Website, DP reg | 250 | 40 | 250 | 250 |
| Village Hall | 2000 | 2000 | 2000 | 2000 |
| Misc Small Grants | 1300 | 450 | 800 | 1300 |
| Churchyard | 850 | 850 | 850 | 850 |
| Notice Boards,posts, bins, signs | 300 | 0 | 300 | 1000 |
| Community Growers | 1000 | 0 | 0 | 1000 |
| Total | 17005 | 6878.02 | 9184 | 19105 |
| VAT Reclaimed, |  |  |  |  |
| Rental Income |  |  |  |  |
| CIL Income, |  |  |  |  |
|  |  |  |  |  |
| Budget | 19105 |  |  |  |
| Contingencies or working balance | 6000 |  |  |  |
| Total Required | 25105 |  |  |  |
| Balance at Nov 21 less CIL | 17663.30 |  |  |  |
| Required this year | 2305.98 |  |  |  |
| VAT receivable in 22, 23 |  |  |  |  |
| Funded through CIL | 1500 |  |  |  |
| Precept required | 9747.68 |  |  |  |