**Minutes of Shalbourne Parish Council Meeting**

**Held on Thursday 9 January 2025 at 7.30pm**

**Present:** Mike Lockhart (Chairman), Andy Dolan, Carole Fisher (Deputy Chairman), Carolyn Bartholemew, Bob Walker.

1. **Introduction**

The Chairman welcomed those present particularly in view of the very nasty weather.

1. **Apologies for Absence**

Apologies had been received from Nicola Tait, Susan Jamieson, Dianah Shaw, Emma Verey, Clr Stuart Wheeler and Robert Green.

1. **Declaration of Interest**

There were no declarations of interest other than those relating to Item 10, dealt with under that heading.

1. **Formal Business**

None

1. **Minutes of the Last Meeting**

The minutes of the meetings held on 21st November 2024 were considered. It was proposed, seconded and agreed by the Council that the Chairman be authorised to sign them.

1. **Wiltshire Council Report**

Councillor Wheeler was not present but had provided an update from Wiltshire Council on the disposal of Shalbourne Primary School, Item 8.

1. **Wiltshire Police Report**

The police report was noted (Attachment 1 to the agenda).

1. **Matters Arising**
   1. **Shalbourne School Buildings and Grounds:** An update had been received from Wiltshire Council, Attachment 1. It appeared that there would be consultation including with the Parish Council in the next two months
   2. Other matters dealt with in the meeting.
2. **Speed Limiting Measures** 
   * 1. Bagshot: The issue of speeding has been formally submitted to the LHFIG with a view to getting 3 signs at the entrances to the hamlet announcing the presence of a settlement. The next LHFIG meeting is in early February and would be attended by a member of the Council;
     2. Oxenwood: Notice had been received that the formal consultation process on the speed limits in Oxenwood had started. A link had been placed on the Shalbourne website. As the scheme had already been endorsed by the Council it was proposed, seconded and agreed that the Council would not respond to the consultation.
     3. SpeedWatch: It was reported that there had been no interest in setting up a SpeedWatch group.
3. **Planning Application PL/2024/10868**
   1. Declarations of Interest: Two Councillors declared that they had, either directly or indirectly a pecuniary interest in the Applicant. After discussion, it was proposed, seconded and unanimously agreed that: all Councillors could speak; the Chairman would continue to chair the meeting; any response could only be voted on by the three Councillors who did not have a pecuniary interest and must be agreed by at least two of them;
   2. After discussion the response set out in Attachment 2 was agreed.
4. **Committee Reports**
   1. **Planning**
      1. It was noted that the Council had agreed not to respond to: PL/2024/11005.
      2. It was proposed seconded and agreed not to comment on PL/2024/11005.
   2. **Rights of Way** 
      1. Repairs to the Shalbourne/Ham Footpath**.** Discussions on access were taking place.
   3. **Highways and Surface Water**.

Notice had been received that the Parish Steward’s schedule was being disrupted because of diversion to bad weather duties. It was noted that road closures at the end of January for resurfacing had been announced. These appeared to impact Mill Lane, Kingston Road and Burr Lane as well as the road to Bagshot. It was unclear whether the Shalbourne work was still in the schedule. A link had been put on the Shalbourne website to the website which should have the most up to date information. It was proposed seconded agreed that no issues log should be submitted this month.

* 1. No action had been taken on the possibility of clearing the ditcharound the Green.
  2. **Local Transport**

Nothing to report.

* 1. **Neighbourhood Watch**

Nothing to report.

* 1. **Environmental Matters**

Nothing to report.

* 1. **Shalbourne Club.**

Nothing to report.

1. **Finance**
   * 1. It was proposed, seconded and agreed that the following payments should be made:
     2. Additional costs for St Michael’s Churchyard upkeep - £700
     3. Grass Cutting - £1920
     4. Village Hall Roof - £4,280
     5. Hall hire - £80
   1. It was noted that the notice board for the Hall, for which a grant was given in Jan 24 had not been erected. This would be raised at the next meeting.
   2. The balances after the above, Attachment 3, were noted.
   3. The budget and precept for 2025/26 were discussed. It was proposed, seconded and agreed that the Budget set out in Attachment 4 should be adopted and that the Chairman and the Responsible Financial Officer be authorised to request an unchanged precept of £10,000 from Wiltshire Council.
2. **Correspondence and Any Other Business**

None.

The meeting closed at 8.20pm. The next meeting will be on Thursday 20th March 2025 at 7.30pm.

**ATTACHMENT 1**

**Message from Wiltshire Council on School Disposal**

Cllr Wheeler

Thanks for the note and I can confirm there has been no progress on or decisions have been made for the site. The next stage is for us to circulate the site in accordance with the disposal process (attached) and then consider at Asset Gateway Group; likely to be 11th March. As part of the process the parish is informed and has an opportunity to provide comment.

Regards

*Note: Copy of process flowchart referred to above available from Chairman on request*

**ATTACHMENT 2  
Agreed Response to Plough Planning Application**

1. The Plough was declared an asset of community value at the request of the Parish Council in May 2024 (reference ACV/2024/0005). The application sets out the reasons for the Plough being of value to the community.
2. The Plough was subsequently bought by The Shalbourne Pub Company Limited. The Council’s submission is concerned with the impact of the proposal on the Asset of Community Value and on the look of the Conservation area.
3. The current application will have no adverse impact on the community value of the asset:
   1. Most of the space for the proposed dwelling comes from the unused ‘garage’ and two ‘rooms’ which have no connection to the pub. The Business Case describes these areas as ‘derelict’. This is being rather generous to them. This area is being used for storage but, it is understood other suitable areas can be made available;
   2. The small area being taken from the Plough dining room will have no material impact on the capacity of the pub. There has never, to the knowledge of the Council members, been a situation where that space has been essential for the functioning of the pub in the community. If additional areas are needed to maintain the Plough’s viability, these are available.
4. The current application will have a positive impact on the value of the pub to the community:
   1. The applicant, The Shalbourne Pub Company Ltd, is owned by local families and has raised funding from other local families. The applicant has consulted with the community on this proposal including a confidential pre-application briefing to the Council. Directors of the applicant are well known in the community and have made themselves available to discuss the application;
   2. We endorse Para 6.5 of the Design and Access Statement. The proposal will help to finance the refurbishment of the Plough to the benefit of the community. After many years of neglect or indifference, refurbishment is essential if the Plough is to have a future.
   3. The Plough is in need of refurbishment and some remodeling if it is to become financially viable. It has been neglected by previous owners. The proposal represents the only way forward. Recovering the cost of capital for any further borrowing or equity would make the Plough unattractive, to say the least, to future tenants.
5. Conservation Area: The exterior of the Plough looks shabby. It detracts significantly from the appearance and character of the Village Green. This detracts from the Conservation Area. The ‘garage’ door is decrepit! The proposed house will be a positive improvement.
6. In summary, the Parish Council strongly supports this application.

**ATTACHMENT 3**

**Balances after Meeting**

1. **Current Account**

Payment Receipt Balance

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Balance after meeting of 26 Sept** |  |  | **24369.74** |
| 23-Sep-24 | CIL |  | 2728.72 | 27098.46 |
| 02-Oct-24 | Playgrnd safety | 127.2 |  | 26971.26 |
| 21-Nov-24 | Shalb defib | 121.95 |  | 26849.31 |
| 21-Nov-24 | Oxenwood defib wating payee details | |  | 26849.31 |
| 21-Nov-24 | Christmas Tree | 150 |  | 26699.31 |
| 21-Nov-24 | PCAP donation | 100 |  | 26599.31 |
|  | **Balance after meeting of 21 Nov** |  |  | **26599.31** |
| 09-Jan-25 | Extra for St Michael's | 700.00 |  | 25899.31 |
| 09-Jan-25 | Grass cutting | 1920 |  | 23979.31 |
| 09-Jan-25 | Village Hall roof | 4280 |  | 19699.31 |
| 09-Jan-25 | Hall hire | 80 |  | 19619.31 |
|  | **Balance after meeting of 9 Jan** |  |  | **19619.31** |

1. **Deposit Account**

Payment Receipt Balance

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 30-Sep-24 | Interest |  | 3.26 | 2637.06 |
| 31-Oct-24 | Interest |  | 3.15 | 2640.21 |
| 29-Nov-24 | Interest |  | 2.85 | 2643.06 |

1. **CIL Account**



1. **Commitments**

LHFIG for Oxenwood Limit - £4000

Signpost Repair - £200

Oxenwood defibrillator - £1886.40

1. **Bank Balances**

Current Account at 5 Dec 24 - £27680.46

Deposit Account at 5 Dec 24 - £2,655.46

**ATTACHMENT 4**

**Agreed Budget**

**Budget and precept 2025/26**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Agreed Budget 2024/25** | **Actual 2024/25 to Jan 25** | **Projected Out turn 2024/25** | **Agreed for 2025/26** |
| Hall Hire | 250 | 200 | 300 | 250 |
| Telephone/Postage | 10 | 0 | 0 | 10 |
| Insurance | 240 | 239.7 | 240 | 240 |
| Speed limits, contributions to CATG | 1000 | 580 | 580 | 1000 |
| Village events | 300 | 500 | 0 | 300 |
| Chairman's Expenses | 50 | 0 | 0 | 50 |
| Training | 0 | 0 | 0 | 0 |
| CPRE | 36 | 60 | 60 | 36 |
| WALC/NALC | 196 | 154.23 | 160 | 196 |
| Community First | 40 | 40 | 40 | 40 |
| Grass and tree cutting | 2500 | 1920 | 1920 | 2500 |
| Christmas Tree | 200 | 150 | 200 | 200 |
| Defib Shalb Conn | 1000 | 419.45 | 500 | 1000 |
| Play Area | 1000 | 106 | 200 | 1000 |
| Village Website, DP reg | 200 | 136.8 | 140 | 200 |
| Village Hall | 4450 | 4280 | 4280 | 4450 |
| Misc Small Grants | 1000 | 0 | 0 | 1000 |
| Churchyard | 1000 | 1550 | 850 | 1550 |
| Notice Boards,posts, bins | 500 | 0 | 0 | 500 |
| Community Growers | 1000 | 0 | 0 | 1000 |
| Refreshments Parish Assembly | 2000 | 700 | 700 | 700 |
| Clerks expenses | 250 | 45 | 200 | 3500 |
| Oxenwood speed limit |  |  |  | 4000 |
| Bagshot speed limits |  |  |  | 1000 |
| PCAP Donation |  | 100 |  | 100 |
| Tree and plaque |  | 435 |  |  |
| DP sub |  | 40 |  |  |
| Oxenwood defib |  |  | 2000 |  |
| Election |  |  |  | 2000 |
|  |  |  |  |  |
| TOTAL | 17222 | 11656.18 | 12370 | 26822 |
|  |  |  |  |  |
| Budget | 26822 |  |  |  |
| Contingencies or working balance | 4023 |  |  |  |
| Required for rest of this year | 714 |  |  |  |
| Bank balance at 9 Jan | 22253 |  |  |  |
| Precept required | 9306 |  |  |  |
|  |  |  |  |  |